

1. TITLE

The name of the organisation will be the S.A. Freshwater Anglers Association incorporated (hereinafter referred to as SAFWAA)

2. AIM

SAFWAA is a professional, educational organisation dedicated to the promotion of healthy lifestyles for Australians.

3. CONTEXT

The Executive of the Association recognises that to effectively represent the interests of the members of the community interested in fresh water angling our operation will be underpinned by:

- The support of the fresh water angling community
- Management structures that foster diversity and decentralised decision making, particularly as it relates to the program and communication to members
- The commitment and enthusiastic support of volunteers on executive boards and committees
- Professional management, co-ordination and oversight of the work of the association and State and club level
- The establishment of a modern administration facility
- The development of a commercial base

4. OBJECTIVES

The principle objective of the association shall be to encourage people to take up fresh water angling and join the association

If the association actively encourages fresh water anglers to:

- Become members of the association
- Actively participate in fresh water angling activities
- Contribute their personal skills where they are needed
- Conduct a regular program of activities that cater for and support the diverse needs and aspirations of the members
- Effectively communicate with members and the community at large, on a regular basis: and publish and regularly updates a calendar of events
- Have an effective management structure with clearly defined roles for executive officers and volunteers in positions of leadership: and has a continuing education program aimed at enhancing the decision making, leadership and communication skills of its executive officers, volunteer members and project organisers
- Formulates and promotes policies and enhance the status of fresh water angling and contribute to the achievement of its objectives
- Work closely with Government and kindred organisations to achieve specific objectives
- Become involved in significant State projects that elevate the profile of the association

It will continue to grow and prosper.

The development will be measured in terms of:

- An increase in the number of programs being offered
- An increased attendance at programs
- An increase in turnover
- An increase in membership

5. THE TEAMS AND THE PLAYERS

The successful operation of the Association depends on the effective leadership and teamwork within the State Executive and club committees.

The key players at State and club level are:

- President
- Vice President
- Secretary
- Treasurer
- Executive committee members

6. STRATEGIES

The Executive of the Association will develop and publish guidelines which clearly define the roles and responsibilities of key executive officers, committee and auxiliaries. The Executive will examine each objective and function and provide guidelines for how best that objective might be achieved.

In light of the Association's aims and objectives the Executive will assist and work with the key players and their teams in establishing their specific goals and the strategies for achieving them.

7. MEMBERSHIP

The members shall be:

- a) Adult members shall be over the age of 16 and nominated and elected according to the Constitution. This membership entitles the member's family to participate in club activities to which they are invited. The Adult member has the right to vote and is separate from the family membership.
- b) Junior Members who shall be under the age of 16 and nominated and elected according to this Constitution. Junior members are separate from the family membership and have the right to vote
- c) Family Membership shall be for a family unit of Father and/or Mother and dependant children who all wish to participate as members of the club. They shall be nominated under their family name and elected according to this Constitution. Only one vote is available per family membership.
- d) A properly constituted Annual General Meeting or a Special General Meeting may appoint any person as an honorary member or honorary life member of the club in recognition of services rendered in promoting the interests and objectives of the club.
- e) Adult, Junior and Family membership must be approved by being nominated and seconded by financial members at an ordinary meeting AND must have their application form, accompanied by appropriate fees, approved at an Executive Committee Meeting.

- f) A Financial member of the association may invite one visitor to a general meeting where it is the visitor's intention to consider joining the association as a financial member. The visitor is a guest and is not entitled to vote on any matter which may require a vote by financial members. The visitor will be entitled to attend up to three (3) consecutive meeting prior to membership consideration.

8. FEES

- a) Nomination and Annual Membership Fees shall be set by the Executive Committee once per year.
- b) An approved member is deemed to be financial only after payment of the appropriate annual fee
- c) Renewal of the annual subscription will become due and payable from the first of June each year. Members elected after the commencement of any year must pay the full nomination fee but pay only the membership fee calculated on a pro-rate basis to the nearest month.
- d) Honorary and/or Life Membership shall not require the payment of any further annual subscriptions.

9. VOTING RIGHTS

- a) All approved financial members eg adult members, junior members and family members will have one vote at all general or special meetings.
- b) Absentee votes will be accepted, but they must be in writing and will be valid for a State issue only
- c) The use of proxy votes is expressly forbidden
- d) A visitor or guest has no voting rights at any meeting.

10. RIGHTS AND DUTIES OF MEMBERS

- a) All members shall be bound by the Constitution Rules and By Laws of this association.
- b) Financial members shall be entitled to all the rights and privileges of the association and to the enjoyment of its property in accordance with the rules.
- c) Honorary Members shall not be regarded as financial members and shall not have the rights to vote, to hold office or to enjoy any of the privileges or property of the association except as invited to do so by the Executive Committee from time to time.

11. DEFAULTING MEMBERS

Any member whose subscription is not paid within three months from the due date may be declared un-financial by the Executive Committee thus losing all privileges until the subscription is paid in full.

12. TERMINATION AND RENEWAL OF MEMBERSHIP

Any financial member may resign by notice in writing to the Executive Committee.

- a) The Committee may expel from the club or otherwise punish or penalise any member whose conduct, in the opinion of the Committee is discreditable or injurious to the character of the club.
- b) Before any member is expelled or otherwise punished or penalised his/her conduct shall be enquired into by the Committee and the member shall be

given particulars of the charge in writing and the opportunity to defend himself/herself and to justify or explain his/her conduct. Provided that a quorum is established and the majority of the Committee present when the matter is enquired into it is of the opinion that the member has been guilty of such conduct or action as aforesaid, then the Committee may expel or suspend him from the membership or otherwise punish or penalise him/her.

- c) Should any member fail to appear at any enquiry conducted under clause 12(b) hereof, or any adjournment thereof, the Committee may proceed in that member's absence to conduct the said enquiry and to make its findings as hereinbefore empowered.
- d) An ex-member of good standing seeking to renew his membership in the association may have his nomination fee and nomination provisions waived if the renewal is within twelve months of the termination of the membership. After this period any application to renew a membership shall be treated as a new application.

13. MANAGEMENT

The business and affairs of the club shall be under the management and control of a Committee, providing however, that except in the case of extreme urgency the Committee shall not take any action contrary to decisions made at a general meeting.

The Committee may, subject to the decisions made at a general meeting, exercise all the powers of the club and do all such acts and things as may be done by the club or which it considers necessary or expedient to carry out the objectives of the club.

- a) The Executive Committee members shall be elected for a period of twelve months or until the next annual meeting. All must retire annually and are eligible for re-election except the President, Secretary or Treasurer may not remain in office for more than three successive years. In the event of there being no nomination for the Presidency the Executive Committee shall have the right to choose a President from within its own members.
- b) Candidates for office shall be proposed and seconded in writing before or at the Annual General Meeting. The Candidate must be willing to accept the office proposed and must be a financial member, as must be the proposer and seconder.
- c) Any ballot necessary must be written and secret.
- d) Any Executive Committee member absent without leave or apology for three consecutive meetings shall be dismissed.
- e) Casual vacancies in the Executive Committee shall be filled by co-operation and ratified at the next General Meeting.
- f) Other positions of importance within the SAFWAA may be filled by members chosen by the Executive Committee and must be responsible to the Committee (eg: Fish Stocking Committee).
- g) Sub-committees may be formed at the discretion of the Executive Committee and must be responsible to the Committee (eg: Fish Stocking Committee).
- h) The majority vote of the Executive Committee shall determine the policy of SAFWAA.

N.B. All Executive Committee members and other office bearers which may be appointed from time to time, must be individual persons, that is, a family unit cannot jointly nominate for any office.

14. DUTIES OF OFFICE BEARERS AND THE POWER OF THE EXECUTIVE COMMITTEE

THE DUTIES OF THE PRESIDENT OR VICE PRESIDENT

1. The president shall preside, where possible, at all meetings of SAFWAA. There he/she shall preserve order so that business may be conducted in due form and with propriety.
2. Upon the minutes being confirmed, the President shall sign the same in the presence of the meeting
3. The Committee shall approve all accounts passed for payment.
4. In the event of the absence of the President, the meeting shall elect a Temporary Chairman and the full powers of the President at such an authorised meeting.

DUTIES OF THE SECRETARY

1. The Secretary shall read to the general meeting the minutes of the previous general meeting with the intention of having them accepted as a true and correct account of that previous meeting.
2. The Secretary shall keep correct records of all proceedings of Committee meetings and General Meetings.
3. The Secretary shall keep a register of all members and their addresses, and a separate register showing attendance at meetings.
4. The Secretary shall produce and file all current correspondence and copies.
5. The Secretary shall bring all current correspondence and other business before the Committee of SAFWAA for its discussions and considerations.
6. The Secretary shall do all such things deemed necessary by SAFWAA and carry out their wishes.

THE DUTIES OF THE TREASURER

1. The treasurer shall keep proper books and accounts.
2. The treasurer shall receive all monies on behalf of SAFWAA and pay all into an account in the name of a bank approved by the Committee within one (1) month after receipt.
3. The Treasurer shall pay all accounts passed for payment by SAFWAA and keep a correct account of the same in accordance with these rules, urgent accounts required to be paid prior to the ensuing Committee meeting may be passed for payment by sanction of three (3) members of the Executive.
4. The Treasurer shall present a financial report monthly.
5. The Treasurer shall draw up a Balance sheet to be submitted yearly to the Committee and SAFWAA Annual General Meeting when signed by the Auditors.
6. The treasurer shall have the authority to delegate a member to collect monies.
7. Monies collected by sub-committee shall be paid over and banked within one (1) month of receipt by the Treasurer.

15. RULES OF DEBATE AND VOTING

1. The rules of debate at all meetings of SAFWAA shall be the rules outlines in Law and Procedure, E.P. Joske.

2. All voting except elections shall be a show of hands, unless a ballot be demanded by a majority of members present, except that written absentee votes are permitted.
3. The President may have an additional casting vote in the event of a tie

16. ACCOUNTS

1. All withdrawals from the account of SAFWAA shall be signed by any two of the Treasurer, President or Secretary.
2. Expenditure over Twenty Dollars (\$20.00) requires full Committee approval.

17. ELECTIONS

1. All elections to the Executive Committee and to Office shall occur annually at the Annual General Meeting
2. Should nominations not exceed vacancies for any committee position such nominations shall be individually declared appointed to each position. Should nominations exceed vacancies for any committee positions, such position shall be determined by a written secret ballot. A returning officer and scrutineer shall be appointed by the retiring President or his authorised deputy to oversee all written secret ballots

18. ALTERATIONS TO THE CONSTITUTION

1. No article of this Constitution shall be repealed or altered nor shall any new article be added except when two (2) months notice is given in writing to such repeal, alteration or addition. The Secretary shall place such notice of motion on the minutes book, and members shall be notified the motion at the next General Meeting.
2. Such repeal, alteration or addition shall not be effective unless it is passed first by the Committee and then by a two thirds majority of the meeting to which the motion of the notice has been given is submitted.
3. The Annual General Meeting, or a Special General Meeting (called for this purpose) are the only meetings which can be used for this repeal, alteration of addition.

19. SPECIAL RULES

1. The Committee shall have the power to delegate any of its powers to a sub-committee to deal with any particular matter and upon such terms as the committee may think fit. The President and the Secretary shall be ex-office members of the sub-committee.
2. All income and property, whatsoever derived shall be applied solely towards the promotion of the aims of SAFWAA. No member shall be appointed to any salaried office or office of profit in the club. No remuneration or other benefit in money or monies worth shall be given to any member, except the payment of "out of pocket" expenses, interest or money lent, or for reasonable and proper rent for premises demised or lent to the club.

20. AUDITORS

1. The Committee shall appoint an Auditor of SAFWAA to audit the books annually.
2. ***The Auditor shall:***

- a) Have the power to call in all books, papers, vouchers and documents of the SAFWAA
- b) Audit the accounts and see that they are properly kept
- c) Sign the Balance Sheet when correct and report to the first Ordinary or Special General Meeting each year.

21. MEETINGS

Committee Meetings

1. The President shall call meetings of the Executive Committee prior to a General Meeting or on requisition in writing signed by four (4) Committee Members. At least one (1) week's notice is to be given to all Committee Members.
2. The quorum for the Committee Meeting shall be four (4) members.

Ordinary General Meetings

1. At least six (6) General Meetings shall be held during each year at a time and place determined by the Executive Committee.
2. The quorum for an Ordinary General Meeting shall consist of six (6) financial members of SAFWAA

The Annual General Meeting

1. The meeting for the month of June each year shall be deemed the Annual General Meeting and shall be held at a time and place as may be determined by the Executive Committee.
2. The quorum for the Annual General Meeting shall be six (6) financial members of SAFWAA

Special General Meetings

1. A special meeting of SAFWAA shall be called by the President at his discretion, or on a requisition in writing signed by at least six (6) financial members of SAFWAA.
2. The quorum for an Special General Meeting shall consist of six (6) financial members of SAFWAA

Notification of Meetings

1. The Secretary shall notify Committee Members of the Executive Committee Meetings at least seven (7) days prior to meetings.
2. The Secretary shall notify all members of meetings, other than Executive Committee Meetings at least seven (7) days prior to such meetings.
3. Such notices may be made through the medium of the Club Newsletter.

22. DISSOLUTION

1. In the event of the number of financial members of SAFWAA falling below four (4), or if a motion of which notice has been given at the previous General Meeting that SAFWAA be dissolved be carried by a two thirds majority vote of the financial members present at such a meeting, SAFWAA shall be dissolved.
2. All property of SAFWAA shall within one (1) month of dissolution be put up for sale at public auction and the monies so realised and the monies in the bank accounts of SAFWAA and/or sub-committee accounts, after paying all

creditors shall be handed over to the body or organisation in South Australia whose aims shall in the opinion of the members as nearly possible resemble the aims of SAFWAA. No member shall be entitled to any part of the property or funds of SAFWAA on dissolution.

23. NOTICES

Correspondence or notices to be given to SAFWAA shall be addressed by the Secretary. Notices to members shall be deemed correct if mailed to the address provided by members to the Secretary.

24. AFFILIATION AND MEMBERSHIP

1. SAFWAA shall have the power to take membership with kindred bodies from time to time as recommended by the Executive Committee and passed by a majority of the financial members at a duly constituted General Meeting.

25. LIABILITY

The Association and its member clubs shall not be liable for damaged through any proceedings or any kind except to the extent of the indemnity offered to it or them by any policy or insurance then in force in relation to any claim made against it or its member clubs.

26. BY-LAWS

The Executive Committee may frame By-Laws and shall submit such By-Laws to SAFWAA for approval and adoption. Copies of By-Laws must be provided to all members.

27. INTERPRETATION

The Executive Committee shall be the sole authority for interpreting this Constitution and its decision shall be final and binding to all members.

ADOPTED AS THE OFFICIAL CONSTITUTION OF THE S.A.
FRESHWATER ANGLERS ASSOCIATION INCORPERATED AT THE
INAUGRAL GENERAL MEETING HELD IN NORTH ADELAIDE ON JUNE
1st 1988

Record of Issues

Issue No	Issue Date	Nature of Amendment
1	1/6/1988	Issue 1
2		
3		
4		
5		